

OREGON FIRE SERVICE OFFICE ADMINISTRATORS
Post Conference Board Meeting Minutes –4th Quarter
Ross Ragland, Klamath Falls, Oregon
October 16, 2015

Board President Susan Shepard called the meeting to order at 12:03 p.m.

Executive Board:

- ✓ President Susan Shepard, Polk County Fire District
- ✓ Vice President Deb Keehn, Jefferson Fire District
- ✓ Secretary Julie Spor, Sisters-Camp Sherman Fire District
- ✓ Treasurer Jamie Vohs, Black Butte Ranch Fire District
- ✓ Immediate Past President Rhonda Grant, Stayton Fire District
- ✓ Region 1 Rep Jennifer Fox, La Grande Fire Department
- ✓ Region 2 Rep Lois Smith, North Lincoln Fire & Rescue, District 1
- ✓ Region 3 Rep Robin Paulson, Illinois Valley RFPD
- ✓ Region 4 Rep Mary Lou Busch, Mist-Birkenfeld RFPD
- ✓ Region 5 Rep Paula Landrus, Crook County Fire & Rescue

Committee Chairs:

- ✓ Education Chair Pam Webber, Medford Fire Department
- ✓ Membership Chair Amy Anderson-Rice, Roseburg Fire
- ✓ Communications Chair Stacy Brainard, Klamath County FD #1
- ✓ Protocol Chair, Parliamentarian Susan Barrett, Port of Portland

Subcommittees:

- ✓ Accreditation Chair – Vickey Dosier, Keizer Fire District
- Website Chair Laura Houston, Stayton Fire District
- Hospitality Chair, Bonita Johnson, La Pine Rural FPD
- ✓ Newsletter Editor Stacy Brainard, Klamath County Fire District
- Good Will Representative Lois Smith, North Lincoln F & R District 1
- ✓ Merchandise Coordinator Tammy Robbins, Jefferson Fire District
- ✓ Scholarship Deb Keehn, Jefferson Fire District
- ✓ New-To-You Store, Deb Keehn, Jefferson Fire District
- ✓ Audit Chair Laoreal Williams, OFDDA
- Event Resource Contact – Bonita Johnson, La Pine RFPD

Susan Shepard announced new Officers and recapped the awards presented at the Annual Banquet last night:

- a. Vice President – Laoreal Williams
- b. Treasurer – Jamie Vohs
- c. Region 4 Representative – Diane Nave
- d. Region 5 Representative – Kim Probst
- e. Accreditation Recipients:
 - a. Kelly Busch Level 1
 - b. Karen Duckworth and Diane Nave Level 3
- f. Years of Service Awards
 - a. 15 Years
 - i. LeaAnn Berg – Mist-Birkenfeld Fire, Nannette Howland – Sandy Fire, Amy Anderson-Rice – Roseburg Fire, Gail Griffith – Multnomah County Fire, Sharon Cox – Forest Grove Fire, Deb Keehn – Jefferson Fire, Karin Goodman – Vernonia Fire and Phil Hull – Klamath County Fire.

- b. 20 Years
 - i. Linda Hedlund – Banks Fire District
- g. Life Membership Awards
 - a. Cheryl Miles
- h. President's Award
 - a. Mary Lou Busch

Susan Shepard congratulated all who received an award and also to newly elected Board Members. Past President Rhonda Grant will get Board Member Guides to newly elected Officers.

Susan Shepard gave the Oath of Office to Rhonda Grant for Protocol Chair and thanked Susan Barrett for her work in that position.

Board Meeting dates have been set for 2016 and distributed to the Board.

Jamie Vohs reported the Silent Auction brought in \$854 and the raffle brought in \$497.

A motion was made by Pam Webber to serve on a committee with Laurel Williams to work on a policy that directs a conference committee or workshop committee on how to request funds up front for event costs. Deb Keehn seconded the motion, which passed unanimously.

No further business was discussed and the meeting adjourned at 12:11 p.m.

Respectfully submitted,

Julie Spor, Secretary