



Oregon Fire Service Office Administrators

ACCREDITATION DOCUMENTATION – Level I

Category	Hours Required	Course / Class	Class Hours	Date of Completion	Location	Presenter	Documentation
Communications	12						
		<i>Total Hrs</i>					
Financial	8						
		<i>Total Hrs</i>					
Interpersonal Dynamics	4						
		<i>Total Hrs</i>					
Office Management	12						
		<i>Total Hrs</i>					
Operations	16						
		<i>Total Hrs</i>					

Date: _____
 Name: _____
 Organization: _____
 Address: _____
 Phone/email: _____

Accreditation Committee Comments: _____



Oregon Fire Service Office Administrators

ACCREDITATION DOCUMENTATION – Level II

Category	Hours Required	Course / Class	Class Hours	Date of Completion	Location	Presenter	Documentation
Communications	12						
		<i>Total Hrs</i>					
Financial	12						
		<i>Total Hrs</i>					
Interpersonal Dynamics	8						
		<i>Total Hrs</i>					
Office Management	12						
		<i>Total Hrs</i>					
Operations	8						
		<i>Total Hrs</i>					

Date: _____
 Name: _____
 Organization: _____
 Address: _____
 Phone/email: _____

Accreditation Committee Comments:



Oregon Fire Service Office Administrators

ACCREDITATION DOCUMENTATION – Level III

Category	Hours Required	Course / Class	Class Hours	Date of Completion	Location	Presenter	Documentation
Communications	8						
		<i>Total Hrs</i>					
Financial	8						
		<i>Total Hrs</i>					
Interpersonal Dynamics	20						
		<i>Total Hrs</i>					
Office Management	8						
		<i>Total Hrs</i>					
Operations	8						
		<i>Total Hrs</i>					

Date: _____
 Name: _____
 Organization: _____
 Address: _____
 Phone/email: _____

Accreditation Committee Comments:

