## **Notice of Course Completion and/or Inter-Department Training**

Name	
Agency	
Title of Training	
Date of Training	
Hours of Training	
Location of Training	
Description of Training	
This form should be signed by the <u>instructor</u>	of the course/training and given to the student.
Instructor's Signature	Instructor's Printed Name
Forward to:	
OFSOA	
Attn: Accreditation	
1284 Court Street	
Salem, OR 97301	
Accreditation@ofsoa.com	